Scrum Team Self-Assessment

Name: Date:

This scoring sheet and chart combination is designed to help you assess where you are as a team, in following the practices of Scrum. As a team strives to "raise the bar" on it's performance, this tool is a visual reminder of what can be done to get there.

				=not doin	g yet, 5=1	totally sa	tisfies)	
a. Product	Ourse	Sore Here						Avore
a. Product	Product Backlog developed/updated by product owner.	\ <u>\</u> S						Avera
	PO is writing good user stories and acceptance criteria							NA
	Product owner steers - process is flexible; collaboration							liva .
	with team is ongoing							NA
	PO works with stakeholders frequently but is empowered							
	to make daily tradeoffs with the sprint team.							NA
	Product owner is readily available to the sprint team							
	when questions come up.							NA
	The PO enthusiastically helps breakdown stories and							
	identifies lower priority pieces to defer in order to speed							
	up business value delivery and "maximize the work not							
	done"							NA
	Total Product Owner Score	0	0	0	0	0	0	0
ScrumM								
	ScrumMaster effectively removes obstacles experienced							
	by team and escalates those that require help							NA
	ScrumMaster behaves in a "servant leader" style and							
	supports the team without being overly directive.							NA
	The ScrumMaster keeps us honest on following the							
	process.							NA
	The ScrumMaster is readily available to the sprint team							
	and seems to have time to do what is needed.							NA
	The ScrumMaster is motivating us as a team to do better							
	all the time.							NA
Dianning	Total ScrumMaster Score	0	0	0	0	0	0	0
Planning	Crossing resortings are being held regularly with the							
	Grooming meetings are being held regularly with the proper team members present (including the PO) and are							
	ensuring the top priority stories are ready for the next							
	sprint planning session.							l _{NA}
	When the Product backlog is brought into the sprint							""
	planning meeting, the high priority storys are descriptive,							
	ranked and have high-level estimates; stories are small							
	for sprint planning.							NA
	Team owns the estimates of all work items and updates							
	backlog items with estimates in story points							NA
	Content of sprint backlog is selected, decomposed, and							
	estimated successfully by the team within the planned							
	meeting length (4 hours for a 2 week sprint).							NA
	eet							1
	Team considers stakeholders and dependencies in proactive manner							NA
	Team considers stakeholders and dependencies in							NA

	Total Planning Score	0		0	0	0	0	0	0
3. Schedule									
	Sprint planning and sprint review aligned with common scrum schedule								N
	Team manages process within limits of established timeboxes								N
	Team members value punctuality at meetings								N
	Team meets its schedule commitments in delivering software that is "done"								
	Total Schedule Score	0)	0	0	0	0	0	0
4. Process									
	Team self-monitors and reinforces use of process and their Ground Rules								N
	Team utilizes/updates Sprint Taskboard/Backlog & Burndown on a daily basis.								
	Requirements documentation is barely sufficient and the								
	team collaborates to clarify details as features are ready for development.								
	Daily standups are useful and timely - completing within								
	15 minutes and allowing team members to step up to								
	help others as required.								N
	Team focuses on the highest priorities first and avoids								
	"mini waterfalls" within the sprint. Stories are constantly being completed throughout the sprint.								N
	In addition to stories planned for a sprint, the next few								
	stories in the product backlog are well-defined and								
	ranked so that they can be pulled into the current								
	sprint/iteration if the team is making faster progress than								
	expected. Team demonstrates sense of unity, collaboration and								
	shared ownership								N
	Sprint length is between 1 and 4 weeks, cadence is maintained, and sprints end on time.								N
	Definition of Done (DoD) is clearly defined and adhered								
	to with minor exceptions only as agreed to by the PO								N
	Sprint review/demo is held at the end of every sprint.								
	Executives and stakeholders attend sprint reviews and								
	provide helpful feedback.								N
	A team retrospective is held at the end of every sprint.								
	Key metrics are reviewed and Actionable items come								
	from each retrospective. The team regularly takes action								
	on some of those which improves things in future sprints.	•						•	N
5. Team	Total Process Score	0		0	0	0	0	0	0
J. Tealii	Team members are dedicated to the project and team								
	membership is stable (persistent teams)								N
	Team is empowered and self-organizing. Others do not								
	dictate "how" work is done or which team member takes which items.								N
	Team tracks their velocity, uses that for planning sprints,								
	and effectively acts upon velocity indicators from the								
	burndown chart								N
	The team is not disrupted during the sprint/iteration								N
	Communication between team members is highly								
	effective								N

	Team is becoming increasingly cross-functional and there are no strict roles or barriers between development and									
	test								ı	NA
	There is a high degree of transparency into team status and obstacles								ı	NA
	The team is being agile and not just "doing" agile.									
	Improvement ideas are flowing and changes are being made on an ongoing basis.								ŀ	NA
	Total Team Score	0	1	0	0	0	0	0	0	
6. Toolset										
	Product backlog is detailed, ranked in tool									NA
	Product & sprint backlogs are consistently updated								l l	NA
	Team consistently uses/updates burndown chart								ı	NA
	Team updates task status every day or more often.								l l	NA
	Continuous integration is in place and builds are rapid									
	enough that developers can do them multiple times per									
	day, as needed									NA
	Total Toolset Score	0		0	0	0	0	0	0	
7. Advancin	-									
	Test cases are written up-front with the									
	requirements/user story								I	NA
	Team is making clear progress on automated testing with									
	a goal of 90%+ of tests being automated.									NA
	Automated unit tests are used where appropriate.								l l	NA
	Build submissions by developers go through an									
	automated regression and any breakages in tests or									
	builds are flagged and dealt with immediately.								ľ	NA
	All code changes are reversible and it is possible to make									
	a release at any time									NA
	Goals for new improved processes such as TDD or pair									
	programming are clear and moving forward as planned									NA
	Team velocity is fairly predictable and is improving over									
	time									NA
	Team meetings are published to a common scrum									
	calendar						اه			NA
	Total Advancing Skills Score	0		0	0	0	0	0	0	

	Mean Scores							
Area	Score Here							
1a. Product Owner	#####							
1b ScrumMaster	#####							
2. Planning	#####							
3. Schedule	#####							
4. Process	#####							
5. Team	#####							
6. Toolset	#####							
7. Advancing skills	#####							

Tool by Steve Spearman, AgileEvolution/Swift Ascent

May be freely used and adapted



